

Town of Brimfield
Board of Selectmen
Town Hall, 21 Main Street
Meeting Minutes – July 2, 2018

Present: Member; Paul McCarthy, Paul Vandal, member; Michele-Lee Shea, Member; Ryan Olszta, Member; Carolyn Haley, Recording; Carol Camerota

Others: Police Chief; Charles Kuss, Fire Chief; Brendan McCarthy, Emergency Management; Wanda O'Connor, Building Committee; Paul Adams, AgComm; Adam Garvey and Maria Thomson

Cable recording: J. Bolte

Payroll and Warrants:

Off week, no payroll or warrants to sign.

Minutes:

Review and approve minutes of June 25, 2018.

Motion #18-217: by (Haley) move to accept minutes of June 25, 2018 as written, seconded by (Vandal), all in favor.

Review & Action:

W. O'Connor – Emergency Management:

Wanda O'Connor, Emergency Management Director came before the board and informed them that Brimfield was nominated in May of this year as part of the Tri Epic Regional Emergency Planning. Even though Brimfield is in Hampden County the State is ok with the town belonging to Worcester County because they are abutting towns. She is looking for an alternate person to attend meeting with her. CERT Training is open and free to anyone in town. This training allows individuals to help when needed in other towns and people from other towns who are also certified to help if needed in Brimfield. A link will be put up on the town's website informing the public. She also needs volunteers to help with Emergency Management and run the shelter. Tri Epic meetings are once per month, second Tuesday. Table top exercises and drills will be done once per year. The board is in favor.

7:00 p.m. Pole Hearing for Death Hill Road:

Mandy from National Grid came to field any questions or address any abutters.

None were present.

National Grid requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way: Dearth Hill Road: #26081984 May 11, 2018

Reason: National Grid proposes to install pole 3-1, 315 feet north of the centerline of Carriage Drive.

Motion #18-218: (Haley) move to approve installation of new pole on Dearth Hill Road as stated above, seconded by (McCarthy), all in favor.

Brimfield Athletic Assoc. baseball champions rescheduled to July 23rd meeting.

Lodging License:

Motion #18-219: by (Shea) move to approve Lodging House License for Nathan Goodale B & B, Koprowski, 11 Warren Road, seconded by (McCarthy), all in favor.

Appointment:

Motion #18-220: by (Vandal) move to appoint Stephen Phifer to Conservation Commission until June 30, 2021, seconded by (Olszta), all in favor.

Vote 1 member to sign payroll during holiday or off weeks:

Motion #18-221: by (Haley) move to allow select board member Michele·Lee Shea to sign Warrants and Payroll during holiday weeks or non-meeting weeks when it's difficult to get a quorum of signatures, seconded by (McCarthy), all in favor.

Use of Town Hall:

Adam Garvey from the Agricultural Commission has requested use of the Town Hall on July 19th from 5:30 to 9:00 for a seminar on recreational growing of marijuana. He will speak to the Town Accountant about creating a donation account for the Agricultural Commission for such things as a community garden. The board approved use of the town hall, set up and donation account.

Town Hall weatherization:

(Haley) suggested possibly the contractor who worked on the Annex to do weatherization on the Town Hall. The funds from the Weatherization account went into the Municipal Building Repair account in 2017. FY19 began with a \$50k balance with projects left to do in the Annex. The board will look into how to proceed.

New Business:

IT issues:

The internet was down on Thursday. The modem died and had to be replaced. This was also the cause for the phones not working. Discussion of new fiber and contact person.

Flea Market:

(Olszta) did measurements of the tents at Crystal Brook and Central Park which were 20' from the center of the road. They should be 35'. The Bylaws are not being followed along with early selling. (Haley) suggested Building, Fire and Police pay attention.

The Selectmen will send a warning letter to the field owners. The Selectmen can make additional stipulations on the tents as per Bylaw 2.3.5. Things need to be tightened up and will suggest in the letter being compliant with the Bylaws.

Vacation Time:

Rebecca Wells is requesting to carry over 6 unused vacation hours to FY19.

Motion #18-222: by (Shea) move to approve Rebecca Wells, Library to carry over 6 unused vacation hours, seconded by (Olszta), all in favor.

Highway-Chapter 90:

Board signed Chapter 90 Final report for Crestwood and Forest Roads. Also for Brookfield, St. Clair, Dunhamtown Brimfield and Harnois Roads.

Annual Insurance:

The board discussed additional insurance recommendations for Cyber, terrorism and data compromise and didn't feel the cost was worth it with so many stipulations.

Old Business:

Mitel:

Remove Miller and replace with McCarthy on Mitel account.

Web Fax needed for Sr. Center

Public Access:

Paul Adams inquired about the insurance and legal liability for the town should an event happened during the flea market. Should specific provisions be in place during the flea market?

Chief Kuss responded that there is no plan to remedy all situations. There is a PA system to all the fields, prearranged conversations with the State Police and best practice. The shelter space is limited. The town is as ready as it can be but no comprehensive plan is in place.

Discussion of Sr. Center air conditioning will be on the July 23rd agenda.

Adjourn

Motion #18-223: by (Haley) move to adjourn at 8:08 p.m., seconded by (Shea), all in favor.

Upcoming Meetings:

Board of Selectmen

July 23, 2018 @ 6:30 p.m.

Respectfully Submitted:

Carol Camerota

Recording: Carol Camerota

ACCEPTED: *Paul McEly* DATE: *7.23.18*

Documents Utilized for this meeting

MATERIALS FOR BACKGROUND AND REFERENCE

1. Minutes of June 25, 2018
2. Tri Epic minutes
3. Licenses
4. Use of Town Hall
5. Chapter 90